Town of Virgin Fee Schedule 2018 page 1-2

Fees	Title		Amount	Note/Additional Information
	Annexations		$ 500.00	
	Partition/ Miscellaneous Adjustment		$ 400.00	
	Boundary Adjustment		$ 500.00	
	Simple Lot Line Adjustment	0-2 Boundaries	$ 250.00	
	Zone Changes		$ 1,000.00	
	Subdivision		$ 1,000.00	
	Subdivision set up fee - per divided lot		$ 250.00	
	Short Term Rental (STR)	Annual	$ 300.00	
	Residential Hosting Facility (RHF)	Annual	$ 100.00	
	Changes to General Plan		$ 500.00	
	RV usage for 30+ days (residential & commercial)		$ 50.00	
	Appeal Authority		$ 500.00	PLUS legal fees & public noticing fees
Water Fees	Tenant Deposit		$ 200.00	Refundable
	Water Reconnect Fee		$ 100.00	After Shutoff
Misc. Fees	Public Notification and/or Administration Fee		$ 20.00	PLUS legal fees & Spectrum charges
	*G.R.A.M.A. Requests		To be determined by Office	
	Purchase of Town "Books"		$ 20.00	
	Return Check Fee		$ 25.00	
	Credit Card/Online Bill Pay Convenience Fee		$ 2.00 per transaction	
	Building Permit Application Fee		$ 100.00	
Building Permit	Building Permit Fee		Based upon valuation of construction	
	Plan Check Fee		40% of building permit fee	
	Building Inspector Fee, after 10 inspections.		$ 50.00 each	
	Zoning Administrator Fee		$ 300.00	
	Fire District Review		Actual Cost	
	Excavation Permit		Per Table	
	Grading Fee		Per Table	
Business Licensing	Business Licenses		$ 100.00	Annual Fee
	Renewal Business Licenses		$ 50.00	Annual Renewal Fee
	Home Occupation Permit		$ 50.00	One time Fee
	Beer License		$ 250.00	
	Conditional Use Permits		$ 400.00	
Animal Licensing	Kennel License		$ 100.00	Dog tags purchased separately
	Animal License renewed annually	Natural	$ 20.00	
		Neutered/Spayed	$ 10.00	
	Senior Citizens Over 60 (one time fee)	Natural	$ 10.00	
		Neutered/Spayed	$ 5.00	
Cemetery Fees	Plots	Resident	$ 200.00	
		Non-Resident	$ 300.00	
	Open/Close Grave site	Resident	$ 150.00	
		Non-Resident	$ 200.00	
	Open/Close Grave site weekend fee	Resident	$ 200.00	
		Non-Resident	$ 250.00	
	Sexton Administrative Fee	Resident	$ 50.00	
		Non-Resident	$ 75.00	
Park Reservations	Heritage Town Square	Resident	$ 550.00	$50.00 of this fee is a cleaning charge
		Non-Resident	$ 650.00	$50.00 of this fee is a cleaning charge
	Heritage Town Square Hourly Rate		$ 20.00	
	Pocketville Park		$ 25.00	
	Town Park		$ 25.00	
	Town Park Kitchen		$ 50.00	
	Falls Park		$ 25.00	
	De Winterize & Re Winterize		$ 100.00	
	Cleaning Deposit (refundable if left clean)		$ 100.00	Refundable upon inspection.
Temp. Use Events	Temporary Use Permit Application Fee	*Fee is non-refundable*	$ 100.00	
	1-100		$ 100.00	
	100-200	***Groups over 200**	$ 300.00	
	200-300	**must supply additional**	$ 400.00	
	over 300	**porta potties***	$ 700.00	
Temp. Use Event Deposit Refundable	1-100		$ 100.00	
	100-200		$ 300.00	
	200-300		$ 500.00	
	over 300		$ 1,000.00	

THERE MAY BE ITEMS NOT LISTED HERE THAT ARE SUBJECT TO FEES

*** FOR COPIES OF ALL GOVERNMENT RECORDS THAT FALL WITHIN THE G.R.A.M.A. ACT REGULATIONS (see below)***

1) Requests must be made in writing. 2) Once the requests are reviewed, the Town Office has 10 days to fill the requests. 3) The person making the written request must pay for all expenses associated with the request for government records. (i.e. Town Clerk's time for research, supplies to grant request, travel expenses and etc.) revised 1/24/2018