

**FINAL MINUTES**

**VIRGIN TOWN COUNCIL MEETING**

**WEDNESDAY, February 26, 2014**

**Work Session at 6:30 pm**

**Regular Meeting at 7:00 pm**

**Virgin Town Office, 114 So. Mill Street, Virgin, Utah**

1 Present:

2

3 Council Members: Mayor, Bruce Densley

4 Bill Adams

5 Jean Krause

6 Jay Lee

7

8 Others: Monica Bowcutt, Town Clerk

9 Darcey Spendlove

Jason Smith

10 Larry Amodt

Cindy Escude

11 Sean Amodt

Lee Ballard

12 Gina Amodt

Matt Gunn

13 McKay Hall

John Grow

14 Sandra Grow

Dustin Grow

15 Kniesha Grow

Chelsey Grow

16 Parker Grow

Shelley Bulloch

17

18 **WORK MEETING**

19 **a. Update on Kolob Road re-alignment & Cap. Facility Plan-Jason Smith**

20 Jason Smith was not present, so this item was moved down the agenda.

21

22 **b. Zion 100 Trail Run-Matt Gunn**

23 Matt Gunn was not present, so this item was moved down the agenda.

24

25 **c. Discussion of names suggested for New Town Park & Arbor Day Celebration**

26 Mayor Bruce Densley stated that the he felt that the opportunity for citizens to have their say on the  
27 park name should go one more month and he was still open to suggestions. He reported that the names  
28 that had been suggested were: Pocketville Park, Pocket Park, Wilcox Park, The Hollow, Kolob Terrace  
29 Park, and Pocketville Hollow. He asked Town Clerk, Monica Bowcutt, to put the item on the March  
30 agenda as a possible approval item. Town Clerk, Monica Bowcutt, asked if the Town was hoping to do  
31 something on Arbor Day at the park, which was Friday, April 25. The Mayor replied that the Council  
32 could vote on a name during the March meeting then have the celebration at the new park, in order to

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1 complete the Arbor Day requirements. Council Member Bill Adams suggested planting pecan trees, so  
2 the nuts could be used by citizens.

3

4 Cindy Escude asked why the name Pocketville was coming up in the possible names. The Council  
5 replied that the Town was originally called Pocketville by the Native Americans.

6

7 Council Member Jean Krause stated that she agreed the park should be named during the March Town  
8 Council meeting.

9

10 **d. Town Sponsoring Virgin Royalty Easter Egg Hunt?**

11 Gina Amodt stated that she had heard from several citizens that they would like to see Virgin Town do  
12 an Easter egg hunt. She reported that the Royalty was willing to put the hunt on. She pointed out that  
13 the hunt would not make any money, but rather, just be an expense to the Town. She stated that it  
14 would be held on the Saturday before Easter Sunday, which was April 19<sup>th</sup>. Mayor Densley stated that  
15 it sounded like a fun idea. Town Clerk, Monica Bowcutt, stated that Council Member Danyale  
16 Blackmore thought \$100-\$200 of candy would be adequate.

17

18 Cindy Escude suggested that coins be placed inside the plastic Easter eggs instead of candy.

19

20 Mayor Densley stated that the Town should plan on the Easter egg hunt and asked that Gina Amodt  
21 come ready to present the details at the next Council meeting. It was suggested to have the dedication  
22 of the park, Arbor Day, and the Easter egg hunt all combined. Gina Amodt asked if the weeds would  
23 be cleaned up making the park ready for the celebration. The Mayor responded that Chris Holm, Town  
24 Maintenance Supervisor, had been working on it. He asked Town Clerk, Monica Bowcutt, to contact  
25 Adele Pincock, who was the Arbor Day Chair, in order to coordinate with her.

26

27

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**e. Discussion of FEE for use of Town Hall by community groups.**

1  
2 Mayor Densley explained that this item had been discussed previously, with the Council agreeing it  
3 was a good idea. He stated that a home owners association would be be meeting at the Town Office  
4 soon, and he would be available to supervise. The Mayor also stated that the Council had agreed a fee  
5 should be charged to cover the utility bill and to pay a key holder to be present. He asked for Council  
6 input on the fee. Council Members Bill Adams and Jean Krause stated that the fee should be very  
7 minimal. Town Clerk, Monica Bowcutt, stated that most facilities in Town were \$25 to reserve. She  
8 suggested that a \$25 fee should be charged, with an extra \$10 for every hour after two hours. Mayor  
9 Densley suggested that maybe the Town Hall use should be free if a key carrier wanted to attend the  
10 function and then \$10 an hour if a key carrier must be paid. He stated that this meant the group would  
11 not pay for utilities. After all, he was hoping the Old Church would be up and running very soon.

12  
13 Cindy Escude suggested that the fee should be consistent, so favoritism for one group or another was  
14 not apparent. She stated that the fee should be a set fee for any group using the Town Hall.

15  
16 Larry Amodt stated that the Town must differentiate between Town business and a party or yard sale.  
17 Mayor Densley stated that the use would be strictly for community or neighborhood sponsored events,  
18 not parties.

19  
20 Council Member Bill Adams suggested tabling the item, then coming to the March meeting with a  
21 drawn up set of rules. For example: needed to be community related, needed to have a key holder, and  
22 must clean up after. Mayor Densley asked Council Member Bill Adams to write something up to that  
23 effect. Town Clerk, Monica Bowcutt, reminded the Mayor that the Town Hall had been requested  
24 before the next meeting, therefore, she needed to know what to tell the group. The Mayor stated that he  
25 would be present at the home owners association meeting. Council Member Bill Adams stated he  
26 would have something for the March Town Council meeting.

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1 The Council invited Matt Gunn to discuss the 100 mile trail run. Mr. Gunn stated that the race would  
2 be held for the third year, on April 4-5, 2014. He stated that he just wanted to touch base with the  
3 Council about the event. He reported that the park had been reserved. He stated that he was right at  
4 the threshold of the fee schedule. He explained that he would have just over 300 people during the  
5 course of that time, but they would never all be at the park at the same time. There were actually three  
6 races, all starting at different times and runners would just trickle in about every ten minutes, with no  
7 post race ceremony. Because of this, Mr. Gunn was wondering if the Town would consider giving the  
8 race organizers the under 300 rates, which was \$250 (what was paid last year). If this was possible, it  
9 would allow them to donate more to the Old Church. Mayor Densley stated that he had no problem  
10 with letting the race work off last years fees, because they had treated the Town property very well.  
11 Mr. Gunn stated that he wanted to support the Town, but it was a little hard, considering there were not  
12 any businesses. He also stated that he wished to say thanks for Virgin Town being so good to the race  
13 and he appreciated how easy they were to work with.

14

15 Council Member Jean Krause asked if the Frog Hollow Race, which was being held on April 19, would  
16 impact the Easter egg hunt and Arbor Day Celebration. Gina Amodt stated she did not think so.

17

18 **f. Discussion of Rural Water suggestions for changing water rates.**

19 Mayor Bruce Densley stated that no specific information was available for the meeting, but Town  
20 Clerk, Monica Bowcutt, had emailed the scenarios to all Council Members. Mayor Densley stated that  
21 he would like to ask Curtis Ludvigson, from Rural Water, back to discuss the scenarios. He also stated  
22 that it would be good to make the public aware of all the scenarios and then voice their opinion.

23 Council Member Jean Krause suggested using a screen and projector screen to help explain the  
24 scenarios. Town Clerk, Monica Bowcutt, stated that Curtis Ludvigson and David Church had both said  
25 it would be a very bad idea to ask the public which scenario they would like, because nobody would  
26 like any of them because it involved raising taxes.

27

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1 Council Member Jay Lee stated that they should consider the Coal Pits property, which was purchased  
2 with water fund money, to be the 'bank account'. He suggested that the property be put into the report  
3 somewhere. Mayor Densley stated that the land was an asset.  
4

5 **g. Update on Heritage Park Renovation (Old Church).**

6 Council Member Jean Krause read an email from Council Member Danyale Blackmore which stated  
7 that the Heritage Town Square Committee had met on February 26. They had agreed on possible items  
8 that could be done by residents that would reduce the cost of the axillary building, like painting,  
9 cabinets, and lighting fixtures. The email also reported that she was waiting for feedback from Kim  
10 Campbell. The goal was to advertise for bids by Thursday, March 5.  
11

12 **h. Discussion of Virgin Town Newsletter.**

13 The Mayor stated that a citizen had contacted him about going back to sending a hard copy of the Town  
14 Newsletter in the mail. This person had even offered to donate the extra money it would cost, but the  
15 Mayor was hesitant to take the donation. The Mayor stated that the Town had purchased a letter  
16 folding machine, so it would now be more cost effective. Town Clerk, Monica Bowcutt, estimated that  
17 the Town would pay out about \$75 more a month for extra postage and time.  
18

19 Lee Ballard said that citizens should be allowed to opt out of the hard copy and have the Newsletter  
20 delivered only electronically.  
21

22 Mayor Bruce Densley stated that the Council would discuss it again in March.  
23

24 **REGULAR MEETING**

25 **1. Call to Order-Mayor Bruce Densley**

26 Mayor Bruce Densley called the meeting to order at 7:03 pm. Council Member Danyale Blackmore  
27 was excused.

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**2. Pledge and Invocation.**

Council Member Jay Lee offered an invocation. Council Member Bill Adams led the Pledge of Allegiance.

**3. Declaration of Conflicts of Interest.**

No Conflicts of Interest were declared.

**4. Presentation to John Grow and Lee Ballard in Appreciation.**

Mayor Bruce Densley thanked John Grow and Lee Ballard for the years of service they had given to make the Town a better place to live. The Council presented a plaque to Lee Ballard. The Council presented a desk clock to John Grow. John Grow stated that he could not have done it without all the help he had received.

**5. Citizen of the Month-Shelley Bulloch-Scout Troop.**

Mayor Densley stated that the Town was going to do something new and different. He asked citizens to nominate people in Town who were doing good things. He stated that it did not have to be life saving or heroic, just positive things.

The Mayor presented Shelley Bulloch an award for her work with the cub scout program. Jake Lee was also recognized for his work with the scouts. He stated that the Council realized that people were doing many great things around Town, and they did not want them to go unnoticed.

**OLD BUSINESS**

**6. Review with possible approval of January 7, 2014 TC Special Meeting Draft Minutes.**

Council Members Jean Krause and Jay Lee made grammatical changes to the minutes.

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1

2 Jean Krause asked if the zoning administrator changes that were discussed on page 5 needed to be  
3 placed on the agenda. Mayor Densley stated that it was just clarifying the duties of police services, so  
4 he did not believe so. He informed the Council that the Town paid for one-third of one of the officers,  
5 which were shared.

6

7 Cindy Escude asked how many officers were being paid. The Mayor replied that four officers were  
8 currently on the pay roll.

9

10 *Jay Lee moved to approve the January 7, 2014 TC Special Meeting draft minutes with the*  
11 *changes made. Bill Adams seconded the motion. Vote on motion: Bill Adams-Aye, Jean*  
12 *Krause-Aye, Jay Lee-Aye, and Mayor Bruce Densley-Aye. The motion passed unanimously.*

13

14 **7. Review with possible approval of January 22, 2014 TC Draft Minutes.**

15 Council Members Jean Krause and Jay Lee made grammatical corrections to the minutes.

16

17 Mayor Densley informed the Council that reflectors were being placed on the cement island going into  
18 Sierra Bella, which would make it more safe. He also reported that the trees along Kolob Road had  
19 been trimmed.

20

21 *Jean Krause moved to approve the January 22, 2014 TC draft minutes with the changes made.*  
22 *Jay Lee seconded the motion. Vote on motion: Bill Adams-Aye, Jean Krause-Aye, Jay Lee-Aye,*  
23 *and Mayor Bruce Densley-Aye. The motion passed unanimously.*

24

25 **8. Review with possible approval of January, 2014 Invoices & Checks.**

26 Council Member Jay Lee wondered about the bill from Savage, Esplin, and Radmall. Town Clerk,  
27 Monica Bowcutt, reported that it was for the audit. Council Member Lee also asked about the check

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1 written to him for \$100. It was discovered that he did not know about his mailbox folder containing  
2 information for him, including his check. He asked who Bingham and Snow were. Mayor Densley  
3 stated that they were the Town Attorney firm.  
4

5 *Jean Krause moved to approve the January, 2014 checks and invoices as shown on the check*  
6 *register. Bill Adams seconded the motion. Vote on motion: Bill Adams-Aye, Jean Krause-Aye,*  
7 *Jay Lee-Aye, and Mayor Bruce Densley-Aye. The motion passed unanimously.*  
8

9 **9. Discuss and Re-affirm Committee Assignments:**

10 Mayor Bruce Densley stated that some of the entities like to have it re-affirmed as an official record of  
11 committee assignments. He stated that:

12 Jay Lee-Parks, Trails & Recreation

13 Danyale Blackmore-ZC3, Parks, Trails and Recreation

14 Bruce Densley and Bill Adams-Fire District Representatives

15 Bruce Densley-Washington County Solid Waste, Southwest Mosquito Abatement Representative,  
16 and Police Liaison  
17

18 Darcey Spendlove stated that Danyale Blackmore was also serving as the Heritage Town Square  
19 Liaison.  
20

21 Council Member Jean Krause stated that her assignments were discussed and approved during  
22 January's meeting.  
23

24 Mayor Densley stated that these assignments had been made by the Mayor. The Council discussed  
25 whether or not a motion needed to be made and whether or not it was legal to make a motion when the  
26 agenda did not reflect the action. Mayor Bruce Densley stated that these items had been discussed and  
27 the assignments had been made.



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1

2 **NEW BUSINESS**

3 **10. Agreed upon Procedure Report (Audit)-McKay Hall from Hinton Burdick**

4 McKay Hall stated that Savage, Esplin, Radmall had preformed the Agreed Upon Procedure Report this  
5 year. He explained that in years past, the Town was required to have a financial audit of its financial  
6 statements, but the State had made some changes, so now municipalities with a population between  
7 100,000 and 500,000 don't have to have an audit. Instead of an audit, they have to do an Agreed Upon  
8 Procedures that the State had put together. He reported that Savage, Esplin had performed this  
9 Procedure and had taken a look at the items which fell into categories of general, revenue,  
10 disbursements, compliance, budget, GRAMMA, and meetings. The report was for year ending June  
11 30, 2013.

12

13 The report listed the procedures and the results in detail, but Mr. Hall reviewed the last page of the  
14 report, which was the summary of the items where the Town was not in compliance. He stated that  
15 there was one instance on payroll where four hours had not been recorded as overtime. He also  
16 reported that a few disbursements were over the \$100 threshold, and did not have proper  
17 documentation (a purchase order or phone approval). Mr. Hall stated that in assets and liability there  
18 were two items that should have been recorded in the fixed assets account group, but were not. He then  
19 stated that the unrestricted fund balance had been an issue for several years, but improvements were  
20 being made, although, it continued to be a finding. He informed the Council that the GRAMMA  
21 training requirement had not been met. This requirement ensured that Council Members receive  
22 GRAMMA training yearly. Mayor Bruce Densley asked if there was a way to correlate trainings that  
23 were completed through other assignments, like the Fire District. Mr. Hall stated that a notation must  
24 be included in the Town files that this training had been done, which would fulfill the requirement. Mr.  
25 Hall also stated that the training requirement for the open and public meeting had not been completed,  
26 as of June 30, 2013. He asked Council Members to make sure they document by certificate, agenda,  
27 and/or notation, that the trainings had been received. He then explained that in the General Fund

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1 budget there were three departments where the actual expenditures exceeded the budget by a small  
2 amount, although, the General Fund in total was still in budget. He also reported that when the budget  
3 was filed last year, there was a reporting difference. He explained that there should have been an  
4 assigned budget number submitted to the State, which was not. Mr. Hall reported that all findings had  
5 been addressed and would be fixed. He stated that the State had changed their focus, so many  
6 municipalities had been caught with a lot of findings. Mayor Bruce Densley clarified that the areas of  
7 concern had been addressed.

8

9 Jean Krause asked how the General Fund line items were to be fixed. Mr. Hall replied that the  
10 amendments could and should be done before year end.

11

12 Jay Lee asked about the purchases that did not have purchase orders or phone documentation. Mr. Hall  
13 explained that the Town's policy of any purchase over \$100 needed to have a purchase order or proper  
14 phone approval before the purchase was made had not been met. For those items purchased there was  
15 not record of any approval before the expenditure was made.

16

17 Bill Adams asked if the Report was annual or semi-annual. Mr. Hall replied that it was annual and  
18 should be completed between December and March. Town Clerk, Monica Bowcutt, reported that the  
19 'audit' had not even taken place until the first week of November.

20

21 Town Clerk, Monica Bowcutt, asked about next year's budget time line. She reported that last year she  
22 had tried to place the budget on the agenda at the beginning of March, but it was postponed until May,  
23 leaving her in trouble because it could not be finalized on time. She continued to explain that the  
24 budget was filed six days late. Mr. Hall stated that if she was having a hard time getting the numbers  
25 from Candus Tibbitts, Town Accountant, in a timely manner, let him know and he would from his side  
26 push to get it done.

27

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1 Council Member Jean Krause asked why the auditors were asking the Town to change the purchasing  
2 policy. Mr. Hall responded that they thought the \$100 threshold was too low, hence the findings of no  
3 purchase orders. He wondered if the policy was in place because of the financial situation a couple of  
4 years ago. He suggested that \$500 was a good number, but it really depended on the Town's level of  
5 comfort on purchases. He suggested that the Council consider of the amount of effort it takes to get a  
6 purchase order. Mayor Densley asked that the item be placed on the agenda for discussion.

7

8 **11. Discussion/approval of Recommendation from Planning & Zoning changing language in**  
9 **VULU: Section 1-6 Definitions: The sentence will read the same except for the words, “the**  
10 **word “building” shall include the word “structure”, will be removed. Also adding the word**  
11 **“INTRODUCTION” to the title “Definitions”.**

12 Council Member Jean Krause stated that she had been to all the Planning and Zoning meetings where  
13 this item had been discussed, so she could answer any questions. Council Member Bill Adams stated  
14 that the item had been discussed very thoroughly. Council Member Jean Krause agreed.

15

16 *Jean Krause moved to approve the recommendation from the Planning and Zoning Commission*  
17 *to amend VULU Section 1-6 entitled Definitions, to remove the phrase ‘the word building*  
18 *shall include the word structure’ from this paragraph and also add the word ‘introduction’ to*  
19 *the top of the same paragraph that was at issue in section 1-6. Jay Lee seconded the motion.*  
20 *Vote on motion: Bill Adams-Aye, Jean Krause-Aye, Jay Lee-Aye, and Mayor Bruce Densley-*  
21 *Aye. The motion passed unanimously.*

22

23 **12. Discussion/approval of recommendation to Town Council to change wording in VULU:**  
24 **Section 4.15.7: to read: Fencing and/or walls six feet in height, including protective gates,**  
25 **shall be required around swimming pools and similar structures. Spas and hot tubs that**  
26 **have a safety cover which complies with the ASTM F-1346 of the International Residential**  
27 **Code, are EXEMPT.**

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1 Council Member Jay Lee asked what exactly was being changed. Council Member Jean Krause stated  
2 that they were adding the last sentence, which exempted spas and hot tubs that had a safety cover and  
3 also removing the word Jacuzzi. Mayor Bruce Densley stated that the agenda did not say that the word  
4 Jacuzzi was being removed. Council Member Jean Krause explained that the Planning and Zoning  
5 wished to replace section 7 with this wording.

6

7 *Jean Krause moved to approve the recommendation of the Planning and Zoning to replace*  
8 *4.15.7 to read as written on today's agenda. Bill Adams gave the second.*

9

10 Sean Amodt suggested that the Council clarify exactly what was exempt. The Council stated that if the  
11 entire section was read, it was clear.

12

13 *Vote on Motion: Bill Adams-Aye, Jean Krause-Aye, Jay Lee-Aye, and Mayor Bruce Densley-*  
14 *Aye. The motion passed unanimously.*

15

16 **OPEN FORUM**

17 – Sean Amodt stated that the dumpsters were overflowing with garbage. He thought that it was  
18 caused by a lot of branches being put into the dumpsters which were taking up all the room. He  
19 suggested that the Town purchase a chipper or designate a place to dump branches to be recycled or  
20 burned. Mayor Densley stated that a chipper was very expensive, but the Council could look into other  
21 options.

22 – Jason Smith apologized for being late, stating that he had had two meeting at the same time. He  
23 stated that the Kolob Road was being advertised. Plans were being picked up the next day and a  
24 mandatory pre-bid meeting would be held on March 6 at 10:00 am. A week from that, the bids would  
25 be opened and they would declare an apparent low. Jason Smith stated that the bids would then be  
26 reviewed to make sure there were no discrepancies. Following this he would make a recommendation  
27 to the Town, and the Town Council would approve the low bid. After the bidder had been approved,

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1 the company would be able to get their bonding in place and start work as soon as possible.

2

3 Council Member Jean Krause asked if the stream alteration permit and the BLM land sign off had been  
4 done. Jason Smith stated that the stream alteration permit had been submitted and would be completed  
5 by the time the bids were in. The BLM paper was essentially complete. Mayor Bruce Densley asked  
6 when the Town would start receiving money from the match. Mr. Smith stated that he had not known  
7 about a form that had to be submitted, but that form had not been turned in and the money would be  
8 about thirty days. He stated that he had split the appraisal from the additional design, so it would be on  
9 its own pay request. This way it would not slow up the other items that were on the pay list. It was  
10 planned to put the appraisal down as a 100 percent match, instead of the 10 percent. He stated that he  
11 would make sure the match sheets were submitted to UDOT monthly, so the Town would receive a  
12 check on a monthly basis.

13

14 Mayor Densley asked if the re-alignment on the highway was being worked on. Mr. Smith reported  
15 that this re-alignment was in the bid document. The only way it would not be, was if the bids were too  
16 high at which point the Town would have to take over.

17

18 Mayor Densley asked if he had information about impact fees, reminding him that the Town was no  
19 longer collecting fire fees, but the tax came from the County Mill Levy tax, so it should not be  
20 considered for the impact fees. Mr. Smith replied that he would check on that issue. Mr. Smith stated  
21 that he noticed some incorrect numbers and that the numbers had not been adjusted for inflation on the  
22 Plan that was complete so far. The previous engineer would not release the old Capital Facilities Plan  
23 in an electronic format, so the copies were hard to read. This was causing more work because they  
24 were having to re-create to documents. He stated that he would have full documentation and better  
25 numbers for the March meeting.

26

27 Bruce Denlsey asked Mr. Smith to plan on proceeding on the land around BMX area as soon as the new

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1 road and the Capital Facilities Plan was underway.

2

3 – Larry Amodt apologized to the Council for continueing to bother them about the cemetery road  
4 being paved up to Fae Ellsworth’s home. He explained that he did not know that the property in front  
5 of Fae’s house had not been sold and it still belonged to someone else, making her property landlocked.  
6 He stated that she needed to take care of that issue before anything could be done. Mayor Bruce  
7 Densley said that the Stout’s had agreed to dedicate that portion of the roadway.

8 **COUNCIL COMMENTS**

9 – Council Member Jean Krause stated that she had attended a meeting with Simply Mac from Salt  
10 Lake City to talk about a possible bid for new computers. As part of the discussion, they told her about  
11 a way to get federal grant money that would cover 70 percent of the cost for new computers, wiring,  
12 etc. The federal program was called E-rate. After speaking to the person in charge of the Washington  
13 County area, she had decided to apply for the grant next year. A three year plan was required for the  
14 grant, so the computers would eventually be moved into the new Town Hall located in the fire station.  
15 Mayor Bruce Densley stated that there were strong feelings about accepting federal money, but his  
16 position was that as long as the federal government was insisting on giving the money away (and it’s  
17 our taxes) they might as well give it to us.

18

19 – Jay Lee stated that he felt the Parks and Recreation Committee would be able to write the concept  
20 plan and all other things involved with getting the land around the BMX area. He stated that Sean  
21 Amodt had written the environmental assessment when the BMX was put in and university students  
22 had drawn the concept plan free of charge. He felt that this would save the Town money by not paying  
23 the engineer. Mayor Bruce Densley stated that was fine, as long as it was shown in a semi-professional  
24 way. Council Member Jay Lee stated he would have the Recreation Committee begin to work on the  
25 project.

26

27

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**13. Council vote to Close Public Meeting and enter into Executive Session re: Imminent Litigation. Close Public Meeting and Open Executive Session. Close Executive Session and Open Public Meeting.**

*Jean Krause moved to close the Public Meeting and enter into the Executive Session to discuss imminent litigation. Bill Adams seconded the motion. Vote on Motion: Bill Adams-Aye, Jean Krause-Aye, Jay Lee-Aye, and Mayor Bruce Densley-Aye. The motion passed unanimously.*

*Jay Lee moved to close Executive Session and open the Public Meeting. Jean Krause seconded the motion. Vote on Motion: Bill Adams-Aye, Jean Krause-Aye, Jay Lee-Aye, and Mayor Bruce Densley-Aye. The motion passed unanimously.*

**ADJOURN PUBLIC MEETING:**

**14. Approve motion to adjourn public meeting.**

*Jay Lee made a motion to adjourn the public meeting. Jean Krause seconded the motion. Vote on Motion: Bill Adams-Aye, Jean Krause-Aye, Jay Lee-Aye, and Mayor Bruce Densley-Aye. The motion passed unanimously.*

The Meeting adjourned at 8:43 pm.

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Monica Bowcutt  
Town Clerk

**FINAL MINUTES**

**VIRGIN TOWN COUNCIL MEETING**

**WEDNESDAY, February 26, 2014**

**Work Session at 6:30 pm**

**Regular Meeting at 7:00 pm**

**Virgin Town Office, 114 So. Mill Street, Virgin, Utah**

1 Approved: \_\_\_\_\_