

**FINAL MINUTES**

**VIRGIN TOWN COUNCIL MEETING**

**WEDNESDAY, August 28, 2013**

**Work Session at 6:30 pm Regular Meeting at 7:00 pm**

**Virgin Town Office, 114 So. Mill Street, Virgin, Utah**

Present:

Council Members: Mayor, John Grow  
Lee Ballard  
Danyale Blackmore  
Bruce Densley  
Jean Krause

Others: Monica Bowcutt, Town Clerk  
Chris Mahoney  
Cindy Escude  
Jason Smith  
Bonnie Timmerman  
Darcey Spendlove  
Sean Amodt

**WORK MEETING**

**a. Update on Kolob Road Re-alignment-Jason Smith**

Mayor John Grow asked that this item be discussed when all Council Members were present, therefore, it was moved down the agenda.

**b. Update on Sierra Bella Park and water shares-Clerk**

Town Clerk, Monica Bowcutt, reported that the bank had asked for a three week extension, so everything, including the water shares, would be delayed for this amount of time.

She also reported that she and Maintenance Supervisor, Chris Holm, had talked about holding the October 2 Meet-the-Candidate Night and the Arbor Day Celebration at Sierra Bella Park, which would allow a tree to be planted there. The Council agreed that the Sierra Bella Park was not ready for an event. The Town Clerk then suggested moving the Meet-the-Candidates Night and Arbor Day. Council Member Bruce Densley stated that Andy Anderson had offered to host the Meet-the-Candidate Night at Fort Zion, which will include samples of homemade pizza. Council Member Densley volunteered to verify with Andy on the October 2 date. Mayor John Grow stated that he would not be

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able to attend on that date, but either Maintenance Supervisor, Chris Holm, or Mayor Pro Tem, Lee Ballard, could read the Tree City USA Proclamation.

Town Clerk, Monica Bowcutt, reported that she had received notices on two different trainings. One was a grant writing class, to be held in Hurricane on November 7-8. The cost was \$425, but include several websites and CD's with sample grants. The second was a conference being offered by the Utah League of Cities and Towns on September 11-13, in Salt Lake City. A variety of workshops were being offered, with \$40 for lunch being the only cost. Council Member Lee Ballard suggested finding out if the Utah League of Cities and Towns is holding a spring conference in St. George. Mayor John Grow stated that Monica Bowcutt should not attend the Salt Lake City conference and he also felt that she did not have enough office time to write grants. Council Member Jean Krause volunteered to attend the grant writing class and also write grants for the Town, even if not elected. She further explained that she and Monica had decided to not apply for the Preservation Grant, which was due on Aug 30, 2013. They felt the grant would have appeared too rushed, however, it will be applied for in 2014. The Council agreed that Monica Bowcutt, Town Clerk, needed more clerk training before taking a grant writing class and also agreed to send Council Member Jean Krause to the grant writing class.

#### **Update on Kolob Road Re-alignment-Jason Smith**

Jason Smith stated that the project should be 60 percent done, which would include plans and specifications, but a better estimate would be closer to 50 percent complete. This is because the data is together, it is just not compiled into reports. He stated that his office help is compiling the specification part of it, which will enable them to catch up within the month. Mr. Smith said that his goal had been to start construction by the first of the year, which would enable paving during warmer weather. Beginning construction in January would also avoid any equipment sitting idle during the Holiday Season. However, the chart he had submitted showed construction starting on November 5, 2013. Bruce Densley asked Jason Smith why the construction had not started in June, which he thought was

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the goal. The Mayor replied that Chris Holm, Maintenance Supervisor, could start preliminary brush removal and knocking down a path at anytime, but this might not save money in the bid process. Jason Smith stated that the realignment of the road across the highway should be done first. Mayor John Grow stated that he was meeting with the property owner(s) on another matter and would be able to get the deed signed by them. Mr. Smith stated he would get the legal description to the Mayor as soon as possible. The Council agreed to push for the November start of construction date. Jason Smith clarified that the project would go out to bid the middle of October, awarding the bid the first part of November, allowing construction to begin then.

Mayor John Grow asked if there were any complications on the project. Jason Smith replied no, but he was working on finding a bridge that would be the most economical and accomplish what was needed. He stated that he had done some research with a box culvert company who sells almost bridges, which are open ended and can span the distance needed (up to 50 feet). He felt this was a great option because it would allow the bridge to avoid the debris from North Creek, when a box culvert would plug up. Before making the purchase, Jason Smith stated he would make sure they are economically feasible. If this type of open ended bridge is not used, then a series of box culverts will be installed. The Council and the Mayor stated they were interested in pursuing the opened ended bridge, which would have less future maintenance.

Council Member Lee Ballard asked Jason Smith if he had the Capital Facilities Plan cost estimate for doing the least necessary changes. He replied that he had it together, but failed to bring it to the meeting. Mr. Smith stated he would send it to Council Member Ballard via email.

Council Member Bruce Desnley asked if the appraisal had been done on the land being donated by the Washington County Water Conservancy District for the new Kolob Road. Town Clerk, Monica

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Bowcutt, stated the appraisal would be done by the end of the week. Jason Smith told the Council it should be sent to himself and Brandon Anderson, who is the technical reviewer for UDOT. At this point UDOT will review and approve it and two options will happen: either the 20 percent match will be drastically reduced or it will make the match null and void because it will already have been met. The Council asked Mr. Smith to let the Town know which of those two options it is. He replied that he was assuming it will be eliminated, based on the acreage. Council Member Lee Ballard asked if the Town would get money back, if not all of the grant is spent on construction. Jason Smith replied that the Town could possibly get money back for some of the engineering cost. He explained that if the construction costs do not go over the 1.8 million dollars, the Town could possibly submit design costs and receive reimbursement. The Mayor clarified that Mr. Smith was going to get the legal descriptions to him and also email the Capital Facilities Plan estimate to Council Member Lee Ballard. Jason Smith stated he would be at the September Town Council Meeting, with several reports.

#### **c. Discussion on Arbor Day Celebration and/or Meet the Candidate Night**

This item was discussed during item b. To clarify, Mayor Grow stated that Council Member Bruce Densley will talk to Andy Anderson, making sure Mr. Anderson was willing to host the event.

#### **d. Discussion of Complaints.**

Town Clerk, Monica Bowcutt, reported that there were no new complaints filed, but several people were wondering about followup on old complaints.

Mayor John Grow stated that a letter should be sent to Ken Cornelius, stating that everything which belongs to him must be removed from the public road easements within 10 days of receiving notice or the Town will remove it.

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The Mayor stated that it had been determined that Brooke and Chance Wright's truck was a work vehicle and is also under the weight limit. Town Clerk, Monica Bowcutt, stated that there are other vehicles that are in question. Council Member Bruce Densley stated that the Council can not limit vehicles on private property. Cindy Escude stated that there were multiple trucks that dig holes, grade roads, and dump located on the property. She did not feel Mr. Wright should have multiple construction vehicles on his property on a regular basis. Mayor Grow stated that he had seen a little track hoe on the property, but Chance Wright had been working on his backyard landscaping. The Mayor felt that if the equipment was being used and parked there, there was nothing that should be done. Mrs. Escude stated that some of the vehicles were located in front, on the easement. She was also concerned about concrete slabs which were being dumped into the wash, beyond Mr. Wright's property. She stated that the Desert Gardens Architectural Committee had spoken to Mrs. Wright, and were told that her husband was bringing in debris to flatten out his yard. Mayor John Grow replied that perhaps Mr. Wright needed an excavation permit, but the Town could not regulate personal property. Town Clerk, Monica Bowcutt, stated that Chance Wright told Chris Holm, Maintenance Supervisor, that he was trying to stabilize the backyard. Council Member Bruce Densley stated that the amount of dirt and rock being pushed into the wash was not going to block the wash and he believed the wash was on Mr. Wright's property. If the wash was not on his property, then it is on the Wilson's lot and the matter would become a civil issue. Mayor Grow stated that as far as Mr. Wright's equipment, if he is using it, the Town can not say a thing.

The Mayor stated that Gregg Ballard's construction vehicle, which is also located in Desert Gardens, will be moved when he returns from working out of town.

### **REGULAR MEETING**

#### **1. Call to Order-Mayor John Grow**

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Mayor John Grow called the Meeting to order at 7:02 pm.

### **2. Pledge and Opening Remarks.**

Mayor John Grow led the Pledge of Allegiance. No Opening Remarks were given.

### **3. Declaration of Conflicts of Interest.**

No Conflicts of Interest were declared.

### **4. Declaration of Ex Parte Communications.**

Council Member Bruce Densley stated that he had been approached by the people who had wanted to put a winery on the property just east of the ostrich farm. He stated that they appeared, on the surface, to be ready to pursue the permit again. Council Member Densley stated that they would be contacting the Town with a concept plan. These people had told Council Member Bruce Densley that they had paid off some debts, have approval from the army corps of engineers to fix the flood plain on the property, and also have approval from UDOT for an access from the highway. Council Member Lee Ballard stated that since these people approached the Town the first time, the Town had adopted winery standards. She suggested that Town Clerk, Monica Bowcutt, offer these standards, which are all online, when the people come into the Office.

Council Member Danyale Blackmore stated that she had received a call from the BLM about putting carcass dumpsters on the corner property that Vince Blackmore used to own. She stated that these dumpsters would aid in the “no lead bullets” checkpoint program during the regular deer hunt. She did not see the property owner having a problem with the dumpsters. The Mayor stated that this was a good program and should be supported.

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#### NEW BUSINESS

**5. Motion to close Public Meeting and open PUBLIC HEARING, to receive input from the public with respect to the issuance of the Bonds and any potential economic impact that the Project financed in whole or in part with the proceeds of the Bonds may have on the private sector. All members of the public are invited to attend and participate.**

*Bruce Densley moved to close the Public Meeting and open a Public Hearing. Lee Ballard seconded the motion. Vote on motion: Lee Ballard-Aye, Danyale Blackmore-Aye, Bruce Densley-Aye, Jean Krause-Aye, and Mayor John Grow-Aye. The motion passed unanimously.*

Sean Amoldt asked the Council to explain what the public hearing was about. Council Member Bruce Densley responded that this public hearing was simply to discuss the issuance of bonds for the Old Church restoration, which is required by law, to make sure the action is transparent. The legal document contained the parameters of the bond and interest rate, which is not to exceed 2.5 percent for not more than 35 years. He stated that this formalizes and summarizes the Old Church restoration information which has been discussed for months, making all information public record.

Monty Lutz asked who would be providing the bonds. Mayor Grow stated that the bond is already in place, but it is more of a grant. He explained that the Community Impact Board had awarded the Town a grant for the restoration of the Old Church, but the Town must bond the rest of the cost. To do this the Town is required to borrow the remainder of the money at 2.5 percent. The Mayor also explained that this money comes from mineral mining in the State of Utah. The amount of the grant was 60 percent of the cost and the loan was 40 percent of the cost. The Mayor stated that this Public Hearing on the bond is just making sure the public is aware of what has happened.

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#### **6. Motion to close the Public Hearing and Open Public Meeting.**

*Lee Ballard moved to close the Public Hearing and Open the Public Meeting. Bruce Densley seconded the motion. Vote on motion: Lee Ballard-Aye, Danyale Blackmore-Aye, Bruce Densley-Aye, Jean Krause-Aye, and Mayor John Grow-Aye. The motion passed unanimously.*

#### **7. Review with possible Adoption of ORDINANCE #2013-08-28-13-A: LIFTING PROHIBITION ON “SHORT TERM LODGING’ (STL) OF HOMES FOR A PERIOD OF 2 YEARS.**

Council Member Lee Ballard stated that she felt the Ordinance should be amended and she was not willing to vote for it until the changes were made. She also said that Council Member Jean Krause had spoken to her about some worries she had about the way the Ordinance was written, which might cause constitutional problems. Council Member Danyale Blackmore stated that she agreed the Ordinance should be tabled because some of the wording would cause the Town problems in the future.

Jean Krause stated that she had several issues with the proposed Ordinance. She stated that in 25.10.3 under the definition of hardship, it was only available to applicants who currently lived in the home in which the use was being requested. She stated that she felt this meant only residents that lived in town would be able to use the hardship clause, while there were also people doing rentals from out of town, which meant they could not take advantage of the hardship. Council Member Krause stated that this was not equal treatment and she was very concerned about it. She continued, stating that another problem was that nowhere else in the Ordinance does anyone have to show financial hardship in order to get a short term lease permit. Council Member Jean Krause stated that her other issues were in 25.10.4.2-Definitions. She admitted that some of these were conditions that she had told Planning and Zoning she wanted included in the Short Term Lease Ordinance during one of their

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meetings. She stated that now, seeing them in writing, she felt her conditions were potentially unconstitutional. The first example Council Member Krause listed was limiting the use to homes that were already in existence at the time the Ordinance was passed. She explained that her reasoning behind this was so that people would not move into town, build a bunch of houses, and start doing rentals as a business. But after review, she felt that limiting the use to current users was, again, unequal treatment. The next issue Council Member Krause listed was her condition to limit one Short Term Rental Permit to a family. But again, after review, she felt the Town could not do that, and the condition must come out.

Monty Lutz stated that the Town should not worry about people coming in and building houses as a business, because of the two year period. He stated he would not build a house for a short term rental, knowing that it would take a year to build the house and then possibly in twelve months the revenue would be taken away. Council Member Jean Krause answered that she was more concerned that the use would be continued in this manner. She stated that she did not want to have to come in later and amend the Ordinance. She wanted every condition correct from the beginning.

Council Member Jean Krause stated that the problems she had with this Ordinance were all problems created from the restrictions she had asked for. After reviewing the Ordinance, she stated that these restrictions can't be included, but without these restrictions, she did not like the Ordinance. Council Member Lee Ballard stated that removing these conditions would make the Ordinance so wide open that she would not be willing to vote for it either. Mayor John Grow stated he was not willing to send it back to Planning and Zoning, to have it hashed out again. He thought the Council should work it out in Town Council, by tabling it and bring it back next month.

Council Member Jean Krause stated that if the Town enacted this Ordinance, then faced a legal

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challenge and it failed, the Town would end up with no Ordinance because it would be thrown out.

This would leave the Town wide open to anything.

Council Member Danyale Blackmore stated that there were a lot of things in the Ordinance (no more than one permit per family or person, you have to live in town, the issue of only 8 people in a rental) that would cause problems later on. She stated she would like to look at the Ordinance as a Council, discuss and refine it, so it met the Town's needs and standards.

Cindy Escude showed the Sunday Spectrum with a headline that read "Vacation Rental Causes Bad Blood. Neighbors struggle with problems and say Washington City home is a party house." She stated that the article was quite lengthy and talked about zoning for short term rentals, which should not be in residential areas. She stated that the article referenced the problems with the house, which included a 27 night stay, (the reality is that occupants change on a nightly basis), having groups of up to 27 people at a time, slashing tires, and noise. She stated that Washington is talking about putting in an ordinance to help with the problems because the people who live next door don't want the house. Ms. Escude stated that before the Town goes further on this Short Term Leasing Ordinance, the Council should read something like this and seriously consider it. She felt that the Town might learn from this article and realize it would be a big job to monitor something like this.

Council Member Danyale Blackmore stated that it was good to bring things up that could go wrong, which would help the Town address the issue and implement standards before problems happen. She stated that she personally knew of this house because a realty agent had called and asked her to invest in something like this. This agent had spoken of how great the house was because 25 people could rent it out at a time. The agent had explained to her how they had gotten around the city ordinance, stating that the contract says that renters must stay for 31 nights, but it is quietly understood that they can

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cancel the reservation after 2 nights. Council Member Blackmore stated that this is exactly what we don't want in Virgin. She stated that the Town wants standards set before problems begin for neighborhoods. Council Member Blackmore stated that she wanted to set the best standards possible, as a community, so our Town does not have bad blood.

Sean Amodt asked the Council to make sure that every 'can't' in the Ordinance was also backed up with a finding and/or fact.

Council Member Jean Krause clarified that even though the Ordinance was going to be tabled, it would still be reviewed and placed back on the agenda. Mayor John Grow stated that he felt if all the Council Members reviewed the document and then submitted their changes to Monica, she could compile them in order to be reviewed together.

Council Member Lee Ballard stated that Steve Maisfield had spoken to her about this Ordinance. Mr. Maisfield had told her that after the Planning and Zoning had recommended the Ordinance, he had had some issues with the Ordinance. Council Member Ballard felt that it would be good to take comments from Steve, as someone who had been working on the Ordinance from the beginning. Mayor John Grow stated that he did not want to beat it over and over and over, but there were many things in the Ordinance that he did not like.

Council Member Bruce Densley stated that he felt on Ordinance was too intrusive when it tells people how many renters they can have in a bedroom each night. He stated that reading this article brought to light many of the reasons he had opposed the use. Council Member Densley then stated that he had tallied up the results from his unofficial and non-binding survey, which was also available in the Town Office. He stated regarding changing the law to allow short term rentals, the results came in as 41

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votes yes and 30 votes no, meaning that a majority of the citizens that had responded, favored the use. Council Member Densley felt that the survey was most enlightening. He added that a majority of citizens who had responded wanted a gas station/convenience store (52 yes, 15 no), while a McDonald's or fast food chain was a different story.

The Mayor asked the Council Members to give their comments to Monica to compile. Planning and Zoning Members Steve Maisfield was invited to add his changes. Lee Ballard stated that the Town Council had started this controversial issue voting 3-2. She felt that the changes she would like to see made to the Ordinance, would make it more attractive to the Mayor and Council Member Densley. Mayor John Grow responded that the Ordinance could be written so he would vote for it. He asked each Council Member to email Town Clerk, Monica Bowcutt, their thoughts and changes. Monica Bowcutt would then forward them to all the Council Members, and Steve Maisfield.

*Jean Krause moved to table the proposed Ordinance: Lifting Prohibition on "Short Term Lodging" (STL) of Homes for a Period of 2 Years. Lee Ballard seconded the motion. Vote on motion: Lee Ballard-Aye, Danyale Blackmore-Aye, Bruce Densley-Aye, Jean Krause-Aye, and Mayor John Grow-Aye. The motion passed unanimous.*

**8. Review with possible Adoption of ORDINANCE #2013-08-28-13-B: AN ORDINANCE AMENDING VIRGIN UNIFORM LAND USE (VULU) ADOPTION OF AMENDMENTS TO THE VIRGIN LAND USE CODE CHAPTER 1: SECTION 16, AMENDMENTS;**

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### **SECTION CHAPTER 6: HOME OCCUPATIONS AND UPDATING STANDARDS**

#### **GOVERNING HOME OCCUPATIONS.**

Mayor John Grow stated that he liked this Ordinance, which had been posted online for quite awhile. Council Member Bruce Densley clarified that the new Ordinance requires that a Home Occupation Permit Request must go before the Planning and Zoning before the Council can consider it. John Grow stated that he felt it should be this way and that is why the Planning and Zoning Commission and Town Council Meetings were moved farther apart, giving adequate time for public notices between meetings. Council Member Lee Ballard stated that the Planning Commission must review for a permit, not a license. Section 6.2 give rules that will help the reader determine if he needs a permit or not, under the exemptions. She went on to explain that because it is still hard to figure out, a user-friendly print out called "Doing Business in the Home" is included at the end of the Ordinance. This print out only repeats what is in the exemption section. Council Member Jean Krause clarified that if any of these points apply (the answer is yes), a permit is needed.

Council Member Lee Ballard stated that state code requires the Planning Commission to give a recommendation to the Council, before the Council can vote an amendment into effect. She also stated that the only thing that has changed in 1-16 is the amount of time the Planning Commission had to return its recommendation to the Town Council. It used to read within thirty days after public hearing, but the new Ordinance gives them a little more time.

Council Member Danyale Blackmore stated that the Planning and Zoning worked really hard on the wording of this Ordinance. She felt the new Ordinance was much more clean and simple.

Council Member Bruce Densley asked if a yard sale section had been included in the Ordinance.

Council Member Lee Ballard stated that the Commission had talked about that, but it turned out to be a

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difficult section to include. She stated that she had suggested to the Commission that they do a separate Ordinance for yard sales, because they are supposed to be a temporary event, not a home occupation. Council Member Ballard stated she had gathered a few standards for it, which could be used when the Ordinance was created. Council Member Bruce Densley suggested yard sales could be addressed when/if they become a problem.

Council Member Bruce Densley stated that the permit procedure, under 6.9, seemed to be a little intrusive. He wondered if estimating the number of trips to and from the home each day was really needed. Mayor Grow replied that trips each day is a big deal. He gave an example of the difference of having 100 people or 20 people impacting the neighbor hood. Council Member Densley wondered how the Town drew the line, without infringing on peoples rights. Mayor John Grow stated that there were already restrictions in place in the Home Occupational Permit Ordinance. Council Member Lee Ballard clarified that the list being discussed was only supposed to help the Planning and Zoning design the conditions that go on the permit.

***Jean Krause moved to approve the Ordinance 2013-08-28-13-B. Danyale Blackmore seconded the motion. Vote on motion: Lee Ballard-Aye, Danyale Blackmore-Aye, Bruce Densley-Aye, Jean Krause-Aye, and Mayor John Grow-Aye. The motion passed unanimously.***

#### **9. Mayor's possible appointment of New Members to Planning and Zoning Commission.**

Mayor John Grow stated that he wished to appoint Kniesha Grow, two year term, and Valerie Wenz, one year term, to fill in the expired terms of Chris Downard and Larry Amodt. The Mayor stated that he wished to renew the term of Dan Synder for one year. Council Member Lee Ballard explained that Valerie and Greg Wenz live along 650. They had come to the Town several years ago and divided the Three Little Birds Subdivision.

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*John Grow moved to appoint Kniesha Grow and Valerie Wenz to the Planning and Zoning Commission. Lee Ballard seconded the appointments. Vote on motion: Lee Ballard-Aye, Bruce Densley-Aye, Danyale Blackmore-Aye, Jean Krause-Aye and Mayor John Grow-Aye. The motion passed unanimously.*

#### **10. Mayor's possible appointment of New Members to Board of Adjustment.**

Mayor John Grow told the Council that Town Clerk, Monica Bowcutt, had been talking to Fay Cope, reporting that many places are going to a lawyer/retired judge and one citizen as their Board of Adjustment. Faye had also reported that Rockville was currently using this approach and Springdale was getting ready to begin. The Mayor stated that using a lawyer or judge was professional, but he would personally rather have community people make those decisions. He did not like the idea taking the issue out of the Town's hands and putting it into someone else's. Council Member Bruce Densley agreed that he did not like seeing that much authority in the hands of one person and would rather have more citizens involved. Council Member Danyale Blackmore stated that she liked the idea of using a mediator because of their background in law. Mayor John Grow felt that another downfall of this system would be the cost to the Town.

Council Member Lee Ballard stated that deciding to change the Town's whole system right now was not possible, because it required an entire process. She felt that if the Town had a multi-person board, all positions should be filled. She also stated that having alternates was a good idea.

Mayor John Grow stated that the Board of Adjustments included Faye Cope, Bonnie Timmerman, Micheal Maria, Kevin Stout, Ray Golata and Adele Pincock, as an alternate. He reported that Ray Golata wished to resign because of his travel schedule. Council Member Lee Ballard suggested

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appointing Teresa Jordan as an alternate. She also stated that Mrs. Jordan had agreed to serve in this capacity. Council Member Bruce Densley suggested appointing Bill Adams to a full term.

Cindy Escude stated that some issues would need an attorney, but others would not. She suggested giving the Town the ability to call in a lawyer if needed.

Mayor John Grow appointed Teresa Jordan as an alternate member of the Board of Adjustment and Bill Adams as a three year term Board of Adjustment member, upon his acceptance.

Bonnie Timmerman stated that as a member of the Desert Gardens Architectural Committee, she reported speaking to Bill Adams about some problems they were having. She stated that Bill Adams had told the committee that he did not have to obey ordinances, unless he had voted for them.

Mayor John Grow stated that this is what is great about the nation, everyone has their own opinions and the ability to express them.

***John Grow moved to appoint Bill Adams to the Board of Adjustment, contingent upon his acceptance, and Teresa Jordan as an alternate on the Board of Adjustment. Bruce Densley seconded the appointments. Vote on motion: Lee Ballard-Aye, Bruce Densley-Aye, Danyale Blackmore-Aye, Jean Krause-Abstain and Mayor John Grow-Aye. The motion passed.***

Council Member Jean Krause clarified that the Town may look at going to a mediator type board in the future.

### **OLD BUSINESS**

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#### **10. Review with possible approval of July 31, 2013 draft minutes.**

The Council reviewed the minutes, making grammatical and clarification changes.

On item #6-Review with possible Adoption of Resolution #13-073113-1: Amending the Virgin Uniform Land Use Code to Clarify that Short Term Leasing or Rental is Prohibited in Residential Zones, Lee Ballard stated that this item should have been posted as an Ordinance, not as a Resolution. The Council agreed that the item will be affirmed as an Ordinance during the September 25, 2013, Town Council Meeting.

*Bruce Densley moved to accept the minutes with the changes made, including affirming the Resolution be changed to an Ordinance during the September 25, 2013, Town Council Meeting. Lee Ballard seconded the motion. Vote on motion: Lee Ballard-Aye, Bruce Densley-Aye, Danyale Blackmore-Aye, Jean Krause-Aye and Mayor John Grow-Aye. The motion passed unanimously.*

#### **11. Discussion of possible approval of July, 2013 Invoices and Checks.**

Council Member Lee Ballard wondered why the Town had made payments to the Utah Local Governments Trust. Town Clerk, Monica Bowcutt, answered that this was the annual payment for insurance. Council Member Bruce Densley clarified that Labor Ready Southwest was who was paid to help Town Maintenance Supervisor, Chris Holm, complete the sidewalk.

*Bruce Densley moved to approve the Invoices and Checks for July 2013. Lee Ballard seconded the motion. Vote on Motion: Lee Ballard-Aye, Bruce Densley-Aye, Danyale Blackmore-Aye, Jean Krause-Aye, and Mayor John Grow-Aye. The motion passed unanimously.*

## FINAL MINUTES

### **VIRGIN TOWN COUNCIL MEETING**

**WEDNESDAY, August 28, 2013**

**Work Session at 6:30 pm Regular Meeting at 7:00 pm**

**Virgin Town Office, 114 So. Mill Street, Virgin, Utah**

#### **OPEN FORUM**

- Darcey Spendlove reported that Jack Sullivan had completed the plumbing and the inspection had passed on Heritage Town Square. Mayor John Grow volunteered to donate all the materials for the job. He stated he would have Scholzen's change the bill over to his name.
  
- Monica Bowcutt asked if she would be swearing in the new members of the Board of Adjustment. The Mayor stated that yes, she would be asked to do that.
  
- Danayle Blackmore thanked Town Clerk, Monica Bowcutt, for the extra hours and time spent doing her job. She suggested that Monica receive a raise. The Council agreed that Monica Bowcutt and Chris Holm should receive a raise, as budgeted for. Mayor Grow stated he would take care of it the coming week. Council Member Lee Ballard stated that a raise must be an agenda item, with a Council vote. Mayor Grow asked Monica Bowcutt to place the raises on the September agenda, but he suggested that they be retroactive. Council Member Lee Ballard stated she was very impressed with Monica Bowcutt. Monica Bowcutt thanked the Council and stated that she loved the job.

***Bruce Densley made a motion to adjourn the public meeting. Lee Ballard seconded the motion.***

***Vote on Motion: Lee Ballard-Aye, Burce Densley-Aye, Danyale Blackmore-Aye, and Mayor John Grow-Aye. The motion passed.***

The Meeting adjourned at 7:43 pm.

**FINAL MINUTES**

**VIRGIN TOWN COUNCIL MEETING**

**WEDNESDAY, August 28, 2013**

**Work Session at 6:30 pm Regular Meeting at 7:00 pm**

**Virgin Town Office, 114 So. Mill Street, Virgin, Utah**

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Monica Bowcutt

Town Clerk

Approved: \_\_\_\_\_